

CITY OF McMinnville
MINUTES OF DIVERSITY, EQUITY & INCLUSION ADVISORY COMMITTEE
Held online via Zoom, McMinnville, Oregon

Thursday, April 8, 2021 at 4:30 p.m.

Presiding: Remy Drabkin, City Council President, Committee Chair Christine Bader

Recording Secretary: Kylie Bayer, Human Resources Manager

Councilors:	<u>Present</u>	<u>Excused Absence</u>
	Maged Abo-Hebeish	
	Efrain Arredondo	
	Christine Bader	
	Remy Drabkin, Council President	
	Tiffany Henness	
	Tony Lai	
	Larry Miller	
	Cecilia Flores	

Also present were Mayor Scott Hill; Dora Totian, News Register; City Attorney Amanda Guile-Hinman; Public Affairs Specialist Noelle Amaya; Emilio Delgado, community member.

- 1) CALL TO ORDER: Council President Drabkin called the meeting to order at 4:30 p.m. and welcomed all in attendance.
- 2) APPROVAL OF MINUTES: Christine Bader MOVED to approved with one correction (typo) on Item #3. Kylie Bayer offered the correction, completing the sentence. Efrain Arredondo SECONDED. Motion PASSED unanimously.
- 3) PUBLIC COMMENT: There were no public comments.
- 4) DISCUSSION ITEMS:
 - a) Committee Ground Rules: Committee members shared ground rules. Kylie Bayer will compile ground rules and bring to May meeting for approval.
- 5) COMMITTEE WORK PRIORITIZATION: Kylie Bayer will compile items from prioritization exercise and bring to May meeting for discussion.
- 6) PRESENTATION: City Attorney Amanda Guile-Hinman gave a presentation on Robert's Rules of Order and Parliamentary Procedure.
- 7) ELECTION OF CHAIR & VICE CHAIR:
 - a) Chair: Maged Abo-Hebeish NOMINATED Christine Bader as Committee Chair. Christine Bader ACCEPTED the nomination. Motion PASSED unanimously.

- b) Vice Chair: Tony Lai NOMINATED Tiffany Hennes as Committee Vice Chair. Tiffany ACCEPTED the nomination. Motion PASSED unanimously.
- 8) APPOINTMENT OF NEW COMMITTEE MEMBER:
- a) Kylie Bayer shared that Alisha Overstreet resigned her position on the committee. Emilio Delgado, an alternate, declined the position. Sarah Schwartz, the second alternate, accepted the position. Tony Lai MOVED to add Sarah Schwartz to the Committee. Council President Remy Drabkin SECONDED. Motion PASSED unanimously.
 - b) Kylie Bayer will draft an ordinance for City Council adding Sarah Schwartz to the Committee and including staggered term lengths (2-, 3-, and 4-year terms) for committee members. Draft ordinance will be presented for review at May meeting.
 - c) Cecelia Flores asked about her voting abilities as a youth liaison and the age limit of a youth liaison. Council President Drabkin requested a 3-year term and advised the Committee to move this item to the May meeting. Committee Chair Christine Bader requested that committee-members share their term length preferences with Kylie Bayer.
- 9) ADJOURNMENT: Committee Chair Christine Bader adjourned the meeting at 6:00 p.m.

s/s Kylie Bayer
Kylie Bayer, Human Resources Manager
Recorder